



# Defense Ammunition Center

Serco Business

Online Training Instructions for ATRRS Registration and ALMS Login

ATHD Help Desk

Toll Free: 800-275-2872  
<https://athd-crm.csd.disa.mil>

You must be on a .mil domain to register for a DAC course. Once registered, courses hosted on the Army Learning Management Systems (ALMS) site may be completed on any computer with an internet connection and CAC reader. If you receive a 'User not found' error when trying to log in to the ALMS site to complete training, please email [usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil](mailto:usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil) and include in the email a list of the required courses.

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## STEP 1 From "<http://www.dactces.org>" select "Online Training".

**Defense Ammunition Center**  
McAlester, OK

[Frequently Asked Questions](#)
[Needed Downloads](#)
[Need Help? - Contact Us](#)

**Welcome to DAC Training**

[Classroom Training](#)
[Online Training](#)
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[Mobile Learning Apps](#)
[Navy Training Quotas](#)
[Frequently Asked Questions \(FAQ\)](#)

**Main Menu**

- Home
- Classroom Training
- Online Training
- Course Catalog
- Mobile Learning Apps
- Navy Training Quotas
- Quality Standards and Continuing Education Credit

**Communities of Practice**

- Ammunition CoP
- Ammunition and Explosives Safety Knowledge Network

**Important Information:**

A **signed statement** for each contractor student from the Contracting Officer or Contracting Officer's Representative (COR) indicating that the training is required to fulfil a specific government contract. This completed form must be given to the course instructor on the first day of class.

## STEP 2 From "Online Training", select the course number.

<a href="#">AMMO-45-DL</a>	9E-F67/920-F35	INTRODUCTION TO AMMUNITION (CERT)
<a href="#">AMMO-47-DL</a>	4E-F38/645-F22	AIR FORCE ELECTRICAL EXPLOSIVE SAFETY (CERT)
<a href="#">AMMO-49-DL</a>	4E-F39/645-F23	NAVAL EXPL SAFETY MGRS/SUPVRS ORIENTN (CERT)
<a href="#">AMMO-51-MV-DL</a>	4E-F42/645-F26	NAVAL MOTOR VEHICLE INSPECTION (CERT)
<a href="#">AMMO-51-RC-DL</a>	4E-F43/645-F27	NAVAL RAILCAR INSPECTION (CERT)
<a href="#">AMMO-54-DL</a>	9E-F68/920-F36	RISK MGMT & PREP OF SOP FOR AMMO & EXP (CERT)
<a href="#">AMMO-63-DL</a>	4E-F44/645-F28	U.S. ARMY EXPL SAFETY FAMILIARIZATION (CERT)
<a href="#">AMMO-64-DL</a>	4E-F45/645-F29	CLASS V ISSUE & TURN-IN PROC FOR USING UNITS
<a href="#">AMMO-66-DL</a>	4K-F30/494-F35	RADIATION SAFETY



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## STEP 3 Select "Register for Course".

Ammo-45-DL Introduction to Ammunition (9E-F67/920-F35 (DL))

**Register for Course (Lessons and Exam)**

Ungraded knowledge checks are distributed throughout the content to provide students with immediate feedback about their level of understanding in each topic. Graded multiple choice questions are provided at the end of each lesson. 75% of these must be answered correctly to continue in the course. After three unsuccessful attempts on the same, individual assessment, the course will be marked as unsuccessful.

## STEP 4 At the screen shown below, select "Register".

Class Schedule											
FY: 2016		School: 910		Course: 9E-F67/920-F35 (DL)			Phase:		Course Length: 0 Weeks 2.0 Days		
Course Title: INTRODUCTION TO AMMUNITION (CERT)											
Class Maximum: 1		Class Optimum: 1		Class Minimum: 1							
Class	Prereqs	Report Date	Start Date	End Date	Capacity	Class Type	Street	City	State	Zip	
<b>Register</b>	001	<a href="#">View</a>	01 Oct 2015	01 Oct 2015	30 Sep 2016	13127	Internet	DAC 1 C TREE RD BLDG 35	MCALESTER	OK	745019053
Classes that have been nonconducted or cancelled or rescheduled have been excluded											



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## STEP 5 Read the "Privacy and Security Notice" and select "I Agree".

**Privacy and Security Notice**

**You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.**

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

## STEP 6 Select "Login with CAC".

[Login](#)

You must have a valid AKO account to apply for this course. To register for an AKO account, using your CAC, please go to <https://akocac.us.army.mil/suite/pages/reg/startRegistration.ext>.



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## STEP 7 Enter your student information and select "Submit Application".

Training Application

**Application Status History**  
You have no current application history for this course.

**Reservation Status History**  
You have no current reservation history for this course.

**Class Summary**

FY:	2016	SCH:	910	CRS:	9E-F67/920-F35 (DL)	Phase:	
Title:	INTRODUCTION TO AMMUNITION (CERT)						
Class:	001	Class Type:	Internet				
Report Date:	01 Oct 2015	Start Date:	01 Oct 2015	End Date:	30 Sep 2016		

**Student Info**

First Name: \_\_\_\_\_ MI: D Last Name: \_\_\_\_\_ Suffix: \_\_\_\_\_

Gender:  Male  Female Disabilities:  Yes  No

Duty Position: \_\_\_\_\_

Clearance: \_\_\_\_\_

Please enter either your work or home address:

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_

Email: \_\_\_\_\_

**Submit Application**

## STEP 8 You are now registered. Please allow up to 24 hours for the registration to take effect. Then proceed to Step 9.



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**STEP 9** To start your course, go to <https://www.lms.army.mil> and select "OK".

The screenshot shows the EAMS-A Login Single Sign-On page. On the left, a white dialog box titled "Message from webpage" is overlaid on a background image of soldiers. The dialog box contains the following text:

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only.

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- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys,

At the bottom of the dialog box, the "OK" button is circled in red.

The background page is titled "EAMS-A Login Single Sign-On" and features a dark theme. It includes input fields for "Username" and "Password", a yellow "Login" button, and a grey "CAC/PKI Login" button. Below the login fields are links for "Trouble logging in?", "Reset Password", and "Create Account". In the bottom right corner, there is a logo for "AESD ARMY ENTERPRISE SERVICE DESK" and the text "AESD-Worldwide 1-866-335-ARMY".



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**STEP 10** Select your method of logging in by choosing “CAC/PKI Login” or enter username and password followed by selecting “Login”.

**EAMS-A Login  
Single Sign-On**

Username  
[Input Field]

Password  
[Input Field]

Login CAC/PKI Login

**STEP 11** Confirm Browser meets requirements and select ‘x’.

You are currently using IE version 11.



Browser Specification	Internet Explorer version 11	
Operating System	Windows 10	Windows, 10
Flash Player	11, 5+	32.0.0.387
Cookies	Enabled	Cookies Enabled
Pop-Up Blocker	Not Blocked	No pop-up blocker was detected
Zoom percentage	100%	100%

If you have any additional questions please contact ATHD directly through e-mail at [athd@athdmail.army.mil](mailto:athd@athdmail.army.mil) or call 1-800-275-2872 or 1-877-251-0730.



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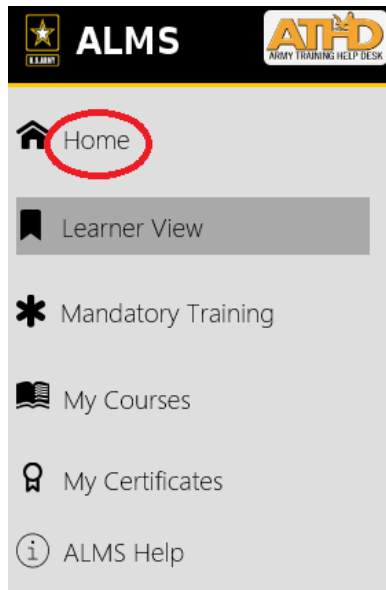
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## STEP 12 Select "Home" from the left toolbar.





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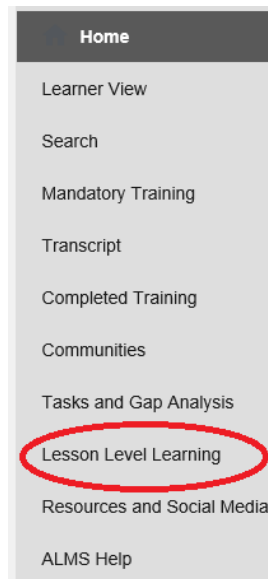
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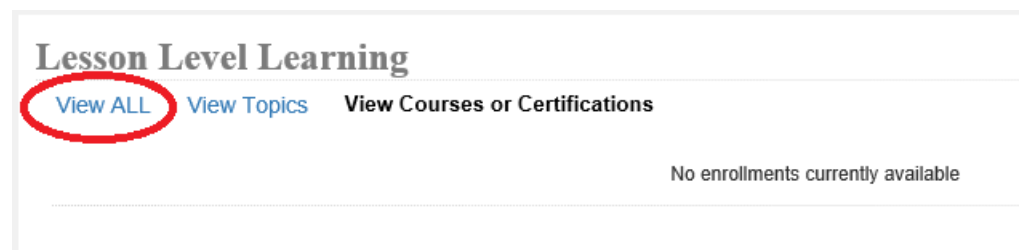
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## STEP 13 Select "Lesson Level Learning".



## STEP 14 Select "View All" in "Lesson Level Learning" to display all your training courses to be completed.







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## STEP 15 Select sort by 'Registration Date and select 'Go'.

Lesson Level Learning

[View ALL](#) [View Topics](#) [View Courses or Certifications](#)


Sort By Registration Date Go

## STEP 16 Select 'View Learning Assignments' dropdown.

Lesson Level Learning

[View ALL](#) [View Topics](#) [View Courses or Certifications](#)

Sort By Registration Date Go

 **Defense Ammunition Center\_Ammo-45-DL: Introduction to Ammunition** (00073039) Status: Confirmed Registration Date: 10/06/2020 [View Details](#)  
Course ID: 00021017 [Drop](#)  
Duration: 00:00 hours

[View Learning Assignments](#)



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## STEP 17 Select "Launch".

Main		Learning Assignments	Associated Learning			
Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) LOI	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		<b>Launch</b> <small>more actions</small>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Content	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Exam	Training Content	Required	Attempts Allowed: 3 Attempts Made: 0 Attempts Left: 3	Not Evaluated		
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Survey	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		

## STEP 18 Read the Letter of Instruction (LOI) and elect "Confirm" at the bottom of the (LOI).

- Website: <https://athd.army.mil>
- Toll Free: 1-800-275-2872 (Please listen to the audio menu for the ALMS option.)
- Email: [athd@athdmail.army.mil](mailto:athd@athdmail.army.mil) Hours of Operation: 24/7
- ATHD may also be reached using the ATHD button in the horizontal tab bar of any ALMS page.

Confirm



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## STEP 19 Select Launch to open the course material.

Module	Assignment Type	Requirement	Details	Completion Status	Completed On	Actions
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) LOI	Training Content	Required	Attempts Allowed: Unlimited	Successful	10/06/2020	<a href="#">Launch</a> <a href="#">more actions</a>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Content	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		<a href="#">Launch</a>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Exam	Training Content	Required	Attempts Allowed: 3 Attempts Made: 0 Attempts Left: 3	Not Evaluated		
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Survey	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		

## STEP 20 Select the 'X' to close course and record the completion of course material.

Introduction to Ammunition
Summary ✕

### CONGRATULATIONS!

You have completed the instructional part of this course and may take the final exam. To review the course content now, select "i", or close the course to take the final exam.

**To CLOSE the course you must use the "x" button here.**

[Printable Course Summary](#)

Select the X button to close the course.

2/2

i

←

↻

→



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## STEP 21 Select 'Yes'.

Are you sure you want to exit the course?

Yes or  No

## STEP 22 When you have completed the course material, "Launch" the exam.

INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) LOI	Training Content	Required	Attempts Allowed: Unlimited	Successful	10/06/2020	<a href="#">Launch</a> <a href="#">more actions</a>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Content	Training Content	Required	Attempts Allowed: Unlimited	Successful	10/06/2020	<a href="#">Launch</a> <a href="#">more actions</a>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Exam	Training Content	Required	Attempts Allowed: 3 Attempts Made: 0 Attempts Left: 3	Not Evaluated		<a href="#">Launch</a>
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Survey	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		



# Defense Ammunition Center

Serco Business

Online Training Instructions for ATRRS Registration and ALMS Login

ATHD Help Desk

Toll Free: 800-275-2872

<https://athd-crm.csd.disa.mil>

You must be on a .mil domain to register for a DAC course. Once registered, courses hosted on the Army Learning Management Systems (ALMS) site may be completed on any computer with an internet connection and CAC reader. If you receive a 'User not found' error when trying to log in to the ALMS site to complete training, please email [usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil](mailto:usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil) and include in the email a list of the required courses.

Personnel who require sponsorship (e.g. Non-US Citizen DA Civilians, Foreign Military with or without a CAC, and Guest Users without a CAC) to take training on the ALMS must request sponsorship approval in the ICAM system. To request sponsorship, please email [usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil](mailto:usarmy.mcalester.usamc.mbx.dac-atrrs-registrar@army.mil) and include the following information for the requestor: full name, email address, type of account (e.g. Contractor, Local

## STEP 23 Select "Exit".

**Conclusion**

Congratulations! You passed the exam.

You scored: **96 %**.      Passing score: 75%

Topic	Percent Correct
Module 1: Intro to Ammunition	
Types of A&E -----	100%
Military uses of A&E -----	100%
Pallets -----	100%
Outer Packs -----	100%
Inner packs -----	100%
Markings -----	75%
Color Coding -----	100%
Module 2: Intro to Operational Safety	

**Exit**

## STEP 24 When you have completed the exam, "Launch" the survey.

INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) LOI	Training Content	Required	Attempts Allowed: Unlimited	Successful	10/06/2020	<b>Launch</b> more actions
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Content	Training Content	Required	Attempts Allowed: Unlimited	Successful	10/06/2020	<b>Launch</b> more actions
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Exam	Training Content	Required	Attempts Allowed: 3 Attempts Made: 3 Attempts Left: 0 Score: 100.00	Successful	10/06/2020	Actions
INTRODUCTION TO AMMUNITION (Cert) (AMMO-45) Survey	Training Content	Required	Attempts Allowed: Unlimited	Not Evaluated		<b>Launch</b>



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## STEP 25 Select the survey link and select “Confirm” AFTER completing the survey. Note that a certificate is not available until “Confirm” is selected.

If you wish to provide additional comments or recommendations for improving any aspect of this course, please use the comments section at the end of the survey.

Select the link to access the survey:

<http://dacefmwfe.cloudapp.net/EFM/se.ashx?s=475654655685B343>

Confirm